

NORTHERN TIER CENTER FOR HEALTH

JOB DESCRIPTION

JOB TITLE

Dentist

JOB SUMMARY

To diagnose and treat diseases, injuries, and malformations of teeth and gums and related oral structures in a manner consistent with professional standards and local, state, and federal law.

REPORTS TO

- Reports to Dental Director on clinical issues
- Reports to Office Manager on administrative issues

SUPERVISION EXERCISED

Supervises the clinical duties of dental support staff

OTHER CONTACTS

Patients, family members, and staff from various provider offices

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Designs, makes, and fits prosthodontic appliances such as space maintainers, bridges, and dentures, or writes fabrication instructions or prescriptions for denturists and dental technicians.
- Analyzes and evaluates dental needs to determine changes and trends in patterns of dental disease.
- Examines teeth, gums, and related tissues, using dental instruments, x-rays, and other diagnostic equipment to evaluate dental health, diagnose diseases or abnormalities, and plan appropriate treatments.
- Writes prescriptions for antibiotics and other medications.
- Advises and instructs patients regarding preventative dental care, the causes and treatment of dental problems, and oral health care services.
- Bleaches, cleans, or polishes teeth to restore natural color.
- Treats exposure of pulp by pulp capping, removal of pulp from pulp chamber or root canal using dental instruments.
- Diagnoses and treats diseases, injuries, and malformations of teeth, gums and related oral structures, and provides preventative and corrective services.
- Performs oral and periodontal surgery on the jaw or mouth.
- Administers anesthetics to limit the amount of pain experienced by patients during procedures.
- Removes diseased tissue using surgical instruments.
- Formulates plan of treatment for patient's teeth and mouth tissue.
- Applies fluoride and sealants to teeth.
- Uses masks, gloves, and safety glasses to protect self and patients from infectious diseases.
- Fills pulp chamber and canal with endodontic materials.
- Performs dental extractions.



NORTHERN TIER CENTER FOR HEALTH

JOB DESCRIPTION

- Records patient-dentist transactions as they occur in the patient's dental record so that the dental record accurately and completely reflects the nature of the contact, the condition of the patient, and the care or treatment provided.
- Trains, mentors and supervises students and clinical support staff as appropriate
- Performs other dental and management duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities
- Understanding of local, state, and federal laws, rules, and regulations governing the dental care process
- Independence in order to work with minimal direct supervision
- Supervisory skills in order to monitor and direct the work of others including the ability to manage a team
- Decision making skills in order to prioritize, make critical judgments, and respond quickly to emergency requests
- Arm-hand steadiness in order to keep arm and hand steady while moving arm or while holding arm and hand in one position
- Control precision in order to quickly and repeatedly adjust the controls of a machine to exact positions
- Problem sensitivity in order to tell when something is wrong or likely to go wrong
- Knowledge and skill in detecting signs of syncope, chock or other side reactions to dental treatment in patients.
- Finger dexterity in order to make precisely coordinated movements of the fingers of one or both hands to grasp, manipulate, or assemble very small objects
- Wrist-finger speed in order to make fast, simple, repeated movements of the fingers, hands, and wrists
- Near vision in order to see details at close range (within a few feet of the observer)
- Strong verbal and written communication skills
- Knowledge of healthcare regulations and preventative measures (HIPAA confidentiality, infection spread, etc.)
- Excellent interpersonal skills and the ability to relate well to patients on a personal and professional level.
- Computer skills

EDUCATION

DDS or DMD degree

EXPERIENCE

1 year residency or 2 years practice experience preferred



NORTHERN TIER CENTER FOR HEALTH

JOB DESCRIPTION

CERTIFICATE/LICENSE

- State of Vermont Dentist License
- Basic Life Support (BLS) Certification required or ability to obtain certification.

FLSA

Exempt

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

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- While performing the duties of this position, the incumbent is regularly required to talk or hear.
- The incumbent frequently is required to use hands or finger, handle, or feel objects, tools or controls.
- The incumbent is frequently required to stand; walk; reach with hands and arms; and lean over patients.
- The incumbent is occasionally required to sit.
- The incumbent is rarely required to climb or balance; and stoop, kneel, crouch, or crawl.
- The incumbent must occasionally lift and/or move up to 20 pounds.
- Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

The noise level in the work environment is usually moderate.

MACHINERY AND EQUIPMENT USED

Personal computer, x-ray machine, air turbine and hand instruments, dental appliances, and surgical implements

NOTE

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All applicants made a conditional offer of employment must cooperate fully with background investigations. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with



NORTHERN TIER CENTER FOR HEALTH

JOB DESCRIPTION

disabilities. To perform this job successfully, the incumbents will possess the skills aptitudes and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities.

This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.

Reviewed with employee by:

Manager’s Name: _____ Date: _____

Received and accepted by:

Employee’s Name: _____ Date: _____

NOTCH is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

